



water & sanitation

Department:
Water and Sanitation
REPUBLIC OF SOUTH AFRICA

DUE AT 11:00

ON

01 OCTOBER 2026

WTE-0004-TZN

**SUPPLY AND DELIVERY OF GALVANIZED GUTTERING MATERIALS TO REPAIR AND DO
MAINTENANCE ON STRUCTURES AND BUILDING AT SCHEMES THAT REPORT UNDER TZANEEN
AREA OFFICE WITHIN NORTHERN OPERATIONS**

SUBMIT BID DOCUMENTS TO:

TO BE DEPOSITED IN:

THE BID BOX AT THE ENTRANCE
DEPARTMENT OF WATER AND SANITATION
VOORTREKKER STREET (NEXT TO TZANEEN DAM)
TZANEEN
0850

NO BRIEFING SESSION REQUIRED

BIDDER: (Company address and stamp)

RETURNABLE SCHEDULES / DOCUMENTS TO BE COMPLETED BY BIDDER

The Bidder must complete and attach the following Returnable Documents:

1. SBD Forms to be completed and signed

- | | | |
|--------|--|--------------------------|
| SBD1 | Invitation to Bid | ☐ |
| SBD3.1 | Pricing Schedule – Firm Prices | ☐ |
| SBD4 | Declaration of Interest | ☐ |
| SBD6.1 | Preference Points Claim Form in terms of the Preferential Procurement Regulations 2022 | ☐ |

2. Returnable Schedules required for Bid Evaluation purposes

- | | | |
|----|---|--------------------------|
| A: | Certificate of attendance of briefing session NO BRIEFING REQUIRED | ☐ |
| B: | Schedule of equipment's / resources | ☐ |
| C: | Amendments, Qualifications and alternatives (if applicable) | ☐ |

3. Other Documents required for Bid Evaluation purposes

- | | | |
|----|--|--------------------------|
| 1: | Company/business registration certificate (CK) issued by the Commissioner of Companies & Intellectual Property Commission (Joint Ventures/Close Corporation/Partnership/Company/Sole Proprietor) | ☐ |
| 2: | An original valid Tax Clearance Certificate issued by the South African Revenue Services. | ☐ |
| 3: | Certified copies of Identity Documents of shareholders | ☐ |
| 4: | B-BBEE Status Level Verification Certificate or Sworn Affidavit | ☐ |
| 5: | Company /business Profile, including Track Record | ☐ |
| 6: | Letter of Authority indicating the person who will be authorized to sign bidding documents and contract on behalf of bidder | ☐ |
| 7: | Curriculum Vitae of relevant employees | ☐ |
| 8: | General condition of a contract, signed | ☐ |
| 9: | CSD Reports (comprehensive) | ☐ |
| | | ☐ |

A) CERTIFICATE OF ATTENDANCE AT A BID BRIEFING SESSION

This is to certify that (Bidder/Company name).....

of Physical address).....

was represented by the person(s) named below at the briefing session held, for all Bidders at Water and Sanitation, Hartbeespoort Area Office, Hartbeespoort

for Bid No: WTE-0004-TZN **BRIEFING NOT REQUIRED**

I / We acknowledge that the purpose of the session was to acquaint myself / ourselves with the Works and / or matters incidental to doing the work specified in the bid documents in order for me / us to take account of everything necessary when compiling our rates and prices included in the bid.

Particulars of person(s) attending the briefing session:

Name: Signature:

Capacity:

Attendance of the above person(s) at the briefing session is confirmed by the Employer's representative, namely:

Name: Signature:

Capacity: Date and Time:

THIS PART IS COMPLETED BY ONLY THOSE WHO FAILED TO ATTEND THE BRIEFING SESSION

Non-compliance of attendance of briefing session	Tick (x)	Remarks by the Bidder
The bidder failed to attend the briefing session		

INSTRUCTIONS TO BIDDERS

CONTENTS

1. Issuing of documents
2. Queries with respect to this bid
3. Completion of Bids
4. Submission of Bids
5. Signature on Bids
6. General Conditions of Contract
7. Bidders Disclosure (SBD 4)
8. Bids to comply with documents
9. Telegraphic bids
10. The Department's right to decline any bid
11. Department is not liable for bidder's expenses
12. Payments made under this contract
13. Evaluation Criteria
14. Rejection of bids
15. Results of bids

INSTRUCTIONS TO BIDDERS

1. ISSUING OF DOCUMENTS

- (a) A complete set of bid documents are issued to a prospective Bidder.
- (b) Bidders must satisfy themselves that the document is complete and conform to the index of this document. Should any figures or writing be indistinct or should any pages be missing from this document or should this document or the drawing(s) contain any obvious errors, the Bidders must immediately notify the Department in order to have any discrepancy rectified or clarified before submitting his bid. Such clarification will be valid only if made by the Department by means of formal amendment as described hereunder prior to the date of submission of bids. The Department may issue amendments to clarify or modify the Bid Documents. A copy of each amendment will be issued to each bidder and shall be acknowledged on the form issued with the amendments. No claim whatsoever will be entertained for faults in the bid price resulting from the above-mentioned discrepancies.
- (c) No alterations, omissions or additions shall be made to this document, but should it be deemed necessary to do so, the Bidder is at liberty to qualify his bid.
- (d) All Bidders shall be deemed to have waived, renounced and abandoned any conditions printed or written upon any stationery used by them for the purpose of or in connection with the submission of bids which are in conflict with the conditions laid down in this document.
- (e) Each page of the completed document that will be submitted should be initialled by the Bidder at the bottom of the page.

2. QUERIES WITH RESPECT TO THIS BID

Queries of a specific technical nature may be discussed personally or telephonically with **Mr KG Siavhe at 083 401 6783 / siavhek@dws.gov.za** or may be directed in writing to: The Director: NWRI: Northern Operations, Department of Water and Sanitation, Private Bag X352, Hartbeespoort, 0216

3. COMPLETION OF BIDS

- (a) The bid must be signed on the Invitation to Bid form (SBD 1) annexed hereto with all blanks in the bid and the appendix filled in.
- (b) All spaces in the bid forms and other annexures shall be completed in full.

- (c) **SBD 3.1 in the bid document and the Pricing Schedule must be fully completed and priced out by the bidder.**
- (d) The bid documents shall not be separated in any way nor must any pages be detached from the original documents.

4. SUBMISSION OF BIDS

The Bid Document shall be completed, signed and submitted as follows:

1. The original Bid, together with a covering letter and supporting documents, shall be sealed in an envelope endorsed:

ORIGINAL BID FOR WTE-0004-TZN: SUPPLY AND DELIVERY OF GALVANISED GUTTERING MATERIALS TO REPAIR AND DO MAINTENANCE ON STRUCTURES AND BUILDING AT SCHEMES THAT REPORT UNDER TZANEEN AREA OFFICE WITHIN NORTHERN OPERATIONS

2. Bids sealed and endorsed as above, will be received by: The Supply Chain Management Office or may be deposit in the bid box at the entrance of **Department of Water and Sanitation, THE BID BOX AT VOORTREKKER STREET (NEXT TO TZANEEN DAM) TZANEEN 0850** and not later than **11:00** on the date stipulated on the front cover of this document.

5. SIGNATURE ON BIDS

The Bid, if by an individual, must be signed by that individual or by someone on his behalf duly authorised thereto and **proof of such authority must be produced**. If the bid is by a Company it must be signed by a person duly authorised thereto by a Resolution of a Board of Directors a copy of which Resolution, duly certified by the Chairman of the Company is to be submitted with the bid.

The successful bidder will be required to submit a "Letter from the manufacturer" confirming the supply arrangement within 14 days after the approval and award of the bid.

If the bid is submitted by joint venture of more than one person and/or Companies and/or firms it shall be accompanied by the following:

1. The original or a notarially certified copy of the original document under which such joint venture was constituted which must define precisely inter alia the conditions under which the joint venture will function, its period of duration and the participation of the several constituent persons and/or companies and/or firms.

2. A certificate signed by or on behalf of each participating person and/or company and/or firm authorising the person who signed the bid to do so.

6. GENERAL CONDITIONS OF CONTRACT

The General Conditions of Contract, as attached shall be regarded as an integral part of the contract documents.

7. BIDDERS DISCLOSURE (SBD 4)

This document must be completed in full. Bidders' attention is drawn particularly to PARAGRAPH 2.3 which requires the bidder to disclose if the company or any of the directors have interest in other companies whether they have bidden or not. Bidders are required to provide all information. Should a bidder have more companies to declares such information can be provided on separate sheet in the format prescribed in the form and be attached to the SBD 4. Information captured must be in line with what is captured in the CSD report.

8. BIDDERS TO COMPLY WITH DOCUMENTS

Where applicable, Bidders must allow in their Bids for all labour, material, machinery and everything necessary for the execution and completion of the Contract in accordance with the bid documents. No alterations may be made in the Invitation to Bid, Schedule of Quantities or other documents and the bid will be deemed to comply entirely with the terms of the documents.

9. TELEGRAPHIC BIDS

No bid forwarded by telegram, telex, facsimile, e-mail or similar apparatus will be considered.

10. THE DEPARTMENTS RIGHT TO DECLINE ANY BID

The Department does not bind itself to accept the lowest or any bid.

“The Department reserves the right to award the contract per line item to a company”

11. DEPARTMENT NOT LIABLE FOR BIDDER'S EXPENSES

The Department will not be held liable for any expenses incurred in preparing and submitting bids.

12. PAYMENTS UNDER THE CONTRACT

All payments due to the Bidder in terms of the contract will be done by means of Electronic Fund Transfer. The evaluation committee will be following a phased approach during evaluation.

13. EVALUATION CRITERIA

The evaluation committee will be following a phased approach during evaluation.

Bids will be evaluated in accordance with the new Preferential Procurement Regulations, 2022, using 80/20 preference points system as prescribed in the Preferential Procurement Policy Framework Act (PPPFA, Act 5 of 2000). The lowest acceptable bid will score special goals as follows: Women = **5 points**, Disability = **5 points**, Youth = **5 points**, Location of enterprise (local equals province) = **2 points** and B-BBEE status level contributors from level **1 to 2** which are QSE or EME = **3 points**. Bids received will be evaluated on the three (3) phases namely **Technical / Mandatory compliance, Administrative Compliance, and Preference Points Claimed**

Phase 1: Mandatory Compliance - (Omission to comply, the bidder will be disqualification)

Bids must be in response to the attached specification.

Failure to comply with the listed below will render your bid non-responsive and will be disqualified.

A bidder who fails to comply with the specification's requirements will be disqualified and not be considered for further evaluation.

NO CRITERIA

1. Fully completion of pricing schedule (SBD 3.1 form)
2. Specification compliance: Indicate with an X on comply or not comply with the required specification, completed, dated and signed

Specification Compliance:

No.	Specification	Unit	Quantity	Comply	Not Comply
1.	Corner SQ internal galvanized 100x75x0.4mm SABS	Each	50		
2.	Corner SQ external galvanized 100x75x0.4mm SABS	Each	50		
3.	Down pipe shoe crimped galvanized 2700x100x75x0.4mm SABS	Each	50		
4.	Down pipe SQ galvanized 2700x100x75x0.4mm SABS	Each	50		
5.	Gutter bracket perline 100x75mm SABS	Each	100		
6.	Down pipe shoe SQ galvanized 2700x100x75x0.4mm SABS	Each	50		
7.	Gutter galvanized down pipe square SABS	Each	50		
8.	Gutter galvanized SQ full length 100x75x0.3mmx6.6m SABS	Each	50		
9.	Gutter joiner SABS	Each	50		
10.	Gutter offset galvanized 460x100x75x0.4mm SABS	Each	50		
11.	Gutter offset galvanized 600x100x75x0.4mm SABS	Each	50		
12.	Gutter outlet galvanized 100x75x0.4mm SABS	Each	50		
13.	Gutter SQ stop end with SQ outlet galvanized 100x75x450mm SABS	Each	50		

14	Gutter SQ with outlet SQ SABS	Each	50		
15	Stop end galvanized 0.4mm SABS	Each	50		
16	Square holderbat spike galvanized SABS	Each	100		
17	Gutter bolt and nut 6x16mm SABS	Each	200		
18	Fascia board white 3000x10x150mm SABS	Each	50		
19	Barge board white 3000x80x200 SABS	Each	50		
20	Fascia board corner 10x150mm SABS	Each	50		
21	Barge board joiner 80x200mm SABS	Each	50		
22	Fascia board joiner 10x225mm SABS	Each	50		

NB: The department reserves the right to confirm samples and not limited to physical verification / catalogue / pictures / datasheet (if applicable)

Therewith I, _____ (Bidder's Name) declare that I have

Ticked Comply or non-compliance. Completed, signed and understood the above specifications.

Bidder's Signature

Date

Phase 2: Administrative Compliance

Bidders are required to complete and submit the following documents which should form part of the bid submitted by closing date:

No	Criteria	Yes	No
1	Tax compliant with SARS (to be verified through CSD or SARS). Attach Tax Compliance Status PIN page		
2	Companies must be registered with National Treasury's Central Supplier Database and submit CSD report. Provide MAAA number on SBD1		
3	Active registration with Company Intellectual Property Commission (to be verified through CSD or CIPC). Attach copy of CIPC / CIPRO certificates.		
4	A valid copy of B-BBEE Status Level Verification Certificate or a valid original sworn affidavit (failure to submit, the Bidder will forfeit the relevant points allocated for B-BBEE under specific goals, the Bidder will forfeit points allowable for this goal)		
5	Complete, sign and submit Standard Bidding Documents forms (SBD1, SBD4, SBD 6.1)		
	Letter of appointment of duly authorized person to sign bid. Proof of such authority must be submitted with the bid.		

No	Criteria	Yes	No
6	If by an individual, must be signed by that individual or by someone on his behalf duly authorised thereto and proof of such authority must be produced. If the bid is by a Company, it must be signed by a person duly authorised thereto by a Resolution of a Board of Directors a copy of which Resolution, duly certified by the Chairman of the Company is to be submitted with the bid.		

Phase 3: Evaluation of price and preference points (special goals) claimed.

Evaluation on special goals set as follows:

1. Women = **5 points**
2. Disability = **5 points**
3. Youth = **5 points**
4. Location of enterprise (local equals province) = **2 points**
5. B-BBEE status level contributors from level **1 to 2** which are QSE or EME = **3 points**

Bidders should note that, points may be claimed for B-BBEE in terms of the preferential procurement Regulation, 2022. Such claim should be accompanied by either an **Original SANAS** accredited certificate or a **certified copy** of such a certificate to qualify for the points, affidavit will be accepted.

14. REJECTION OF BID

Bids not complying with the above-mentioned requirements and specifications may be regarded as incomplete and may not be considered.

“The Department reserves the right not to award more than one or two contracts to a company or companies owned by same person(s) as director(s) or managing director(s)”

15. RESULTS OF BIDS

Results of non-acceptance of bids will be sent to individual unsuccessful bidders and particulars of accepted bids are published weekly in the Government Tender Bulletin.



water & sanitation

Department:
Water and Sanitation
REPUBLIC OF SOUTH AFRICA

SBD1

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)

BID NUMBER:	WTE-0004-TZN	CLOSING DATE:	01 OCTOBER 2026	CLOSING TIME:	11:00
DESCRIPTION	SUPPLY AND DELIVERY OF GALVANIZED GUTTERING MATERIALS TO REPAIR AND DO MAINTENANCE ON STRUCTURES AND BUILDING AT SCHEMES THAT REPORT UNDER TZANEEN AREA OFFICE WITHIN NORTHERN OPERATIONS				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
DEPARTMENT OF WATER AND SANITATION					
TZANEEN AREA OFFICE (NEXT TO DAM WALL)					
VOORTREKKER STREET					
THE CO-ORDINATES OF THE DAM ARE 23°48'23.9"S, 30°09'28.9"E					
TZANEEN ,0850					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Meisie Metebe		CONTACT PERSON	Mr. KG Siavhe	
TELEPHONE NUMBER	015 307 8600		TELEPHONE NUMBER	083 401 6783	
E-MAIL ADDRESS	metebem@dws.gov.za		E-MAIL ADDRESS	siavhek@dws.gov.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED?	☐ Yes ☐ No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
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QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS	
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	☐ YES ☐ NO
DOES THE ENTITY HAVE A BRANCH IN THE RSA?	☐ YES ☐ NO
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	☐ YES ☐ NO
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	☐ YES ☐ NO
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?	☐ YES ☐ NO
IF THE ANSWER IS “NO” TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.	

PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:	
1.1.	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2.	ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3.	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4.	THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
2. TAX COMPLIANCE REQUIREMENTS	
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3	APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4	BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6	WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7	NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

(Proof of authority must be submitted e.g. company resolution)

DATE:

GENERAL CONDITIONS OF CONTRACT

The General Conditions of Contract, as attached shall be regarded as an integral part of the contract documents.

PREAMBLE TO THE SBD 3.1 – PRICING SCHEDULE

GENERAL

The SBD 3.1 forms part of the Contract Documents and must be read and priced in conjunction with all the other documents which include the Conditions of Contract and all other Specifications in the bid document.

QUANTITIES REFLECTED IN THE PRICING SCHEDULE

The quantities given in the SBD 3.1 can be subject to change. **The Department reserves the right to only purchase one product per item or one item or none of the items in the pricing schedule.**

The validity of the contract will in no way be affected by differences between the quantities in the SBD 3.1 and the quantities finally certified for payment.

PRICING OF THE SCHEDULE

The rates to be filled in the SDB 3.1 should include all costs. All rates and amounts quoted in the SBD 3.1 shall be in SA Rands and shall include VAT where registered. Foreign currencies must be converted into SA Rands.

If the pricing schedule /SBD 3.1 are not properly completed/according to the specification, the quotation might be rejected.

CORRECTION OF ENTRIES

Incorrect entries shall not be erased or obliterated with correction fluid, use of correction fluid will invalidate your bid, but must be crossed out neatly. The correct figures must be entered above or adjacent to the deleted entry, and the alteration must be initialled by the Bidder, failure to initial where the correction was done will invalidate your bid.

ALTERNATIVES

Unauthorized alterations and additions in the nature of statement of interpretation of the quotation documents must be avoided. If any such amendments are made or if the pricing schedule is not properly completed, it will cause the bid to be invalid. Any point of difficulty or doubt must be cleared with the Department of Water and Sanitation within five days of the invitation date of the price quotation. Should any query be found to be of any significance, Department of Water and Sanitation will inform all bidders accordingly.

ACCEPTANCE OR REJECTION

Quotations may be rejected if they show any departure from the conditions or specifications contained in the quotation documents or are incomplete in any way. The employer **does not bind him** to accept the lowest or any quotation and reserves the right to accept any quotation he may deem expedient, nor will he assign any reason for the acceptance or rejection of any quotation.

CONFIDENTIAL NATURE OF DOCUMENTS

All persons receiving quotation documents, whether quotations are submitted or not, must regard the contents of the documents as private and confidential. No part of any document may be reproduced or copied without prior consent of the employer. After opening of price quotations, information relating to the examination, clarification, evaluation of price quotations and recommendation concerning awards shall not be disclosed to bidders or other person not officially concerned with the process until successful bidder is notified of the award. All the documents relating to this bid shall remain the property of the Department of Water and Sanitation and may not be reproduced or sold. All costs incurred in the preparation and presentation of the proposal shall be wholly absorbed by the bidder.

Amendments to quotation by Employer

ARITHMETICAL ERRORS

Where there is a discrepancy between the amounts in figures and in words, the amount in words shall govern. If bills of quantities (or schedule of quantities or schedule of rates) apply and there is an error in the line item total resulting from the product of the unit rate and the quantity, the line item total shall govern and the rate shall be corrected. Where there is an obviously gross misplacement of the decimal point in the unit rate, the line item total as quoted shall govern, and the unit rate shall be corrected.

The employer reserves the right to consider the rejection of a tender if the tenderer/bidder does not correct or accept the correction of his arithmetical errors as stated above. The employer may notify the tenderer/bidder of the arithmetic correction in order to comment on the impact of the error on his or her ability to perform the contract. The bidder may be instructed to adjust prices, which are considered to be imbalanced or unreasonable, and to eliminate errors or discrepancies without varying the sum tendered.

IMBALANCE IN QUOTED RATES OR NEGOTIATION OF FINAL OFFER

In the event of there being quoted rates or prices which are declared by the employer to be unacceptable to him, because they are either excessively low or high or not in proper balance with other rates, the bidder may be required to produce evidence and advance arguments in support of the quoted rates or prices

objected to, and the employer may request the bidder to amend these rates and prices along the lines indicated by him. Where it is believed that the tendered sum is excessive, the employer may request the bidders/tenderer to adjust his tendered sum downward. Should a tenderer not elect to do so, the employer may consider cancellation of the tender.

ADDITIONAL INFORMATION REQUIRED

The employer may ask a bidder to clarify any aspect of his quotation and also reserves the right to instruct the Project Manager or a public accountant to report on the financial status of the bidder, and the bidder must render all reasonable assistance in such an investigation.

AMENDMENTS TO OR QUALIFICATIONS OF QUOTATION DOCUMENTS

No unauthorized amendment or addition shall be made to the pricing schedule of /SBD 3 or any other part of the quotation documents. If any such amendment, alteration or addition is made, this will be regarded as a disqualification.

WITHDRAWAL, MODIFICATION OR CORRECTION OF QUOTATION PRIOR TO CLOSING DATE

A bidder is entitled to withdraw, modify or correct his quotation after it has been delivered, provided that the request for such withdrawal, modification or correction, together with full details of such modifications or correction is received at the address given for submission of quotations before the time set on the closing date for the quotations. The original quotation, as amended by such written or telegraphic communication, will be considered as the bidder's final offer. Such a communication must be marked clearly as "additional information for quotation opening".

PERIOD OF VALIDITY OF QUOTATIONS AND WITHDRAWAL AFTER CLOSING DATE

All quotations shall remain valid for a period of **one hundred and twenty days (120)** after the closing time and date set.



PRICING SCHEDULE – FIRM PRICES

(PURCHASES)

NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

Name of bidder.....

Bid number: **WTE-0004-TZN** Closing date: **01 OCTOBER 2026** Closing Time **11:00**

OFFER TO BE VALID FOR **120** DAYS FROM THE CLOSING DATE OF BID.

ITEM	DESCRIPTION OF GOODS	UNIT	QTY	UNIT PRICE **(ALL APPLICABLE TAXES INCLUDED)	BID PRICE IN RSA CURRENCY **(ALL APPLICABLE TAXES INCLUDED)
1.	Corner SQ internal galvanized 100x75x0.4mm SABS	Each	50	R	R
2.	Corner SQ external galvanized 100x75x0.4mm SABS	Each	50	R	R
3.	Down pipe shoe crimped galvanized 2700x100x75x0.4mm SABS	Each	50	R	R
4.	Down pipe SQ galvanized 2700x100x75x0.4mm SABS	Each	50	R	R
5.	Gutter bracket perline 100x75mm SABS	Each	100	R	R
6.	Down pipe shoe SQ galvanized 2700x100x75x0.4mm SABS	Each	50	R	R
7.	Gutter galvanized down pipe square SABS	Each	50	R	R

8.	Gutter galvanized SQ full length 100x75x0.3mmx6.6m SABS	Each	50	R	R
9.	Gutter joiner SABS	Each	50	R	R
10.	Gutter offset galvanized 460x100x75x0.4mm SABS	Each	50	R	R
11.	Gutter offset galvanized 600x100x75x0.4mm SABS	Each	50	R	R
12.	Gutter outlet galvanized 100x75x0.4mm SABS	Each	50	R	R
13.	Gutter SQ stop end with SQ outlet galvanized 100x75x450mm SABS	Each	50	R	R
14.	Gutter SQ with outlet SQ SABS	Each	50	R	R
15.	Stop end galvanized 0.4mm SABS	Each	50	R	R
16.	Square holderbat spike galvanized SABS	Each	100	R	R
17.	Gutter bolt and nut 6x16mm SABS	Each	200	R	R
18.	Fascia board white 3000x10x150mm SABS	Each	50	R	R
19.	Barge board white 3000x80x200 SABS	Each	50	R	R
20.	Fascia board corner 10x150mm SABS	Each	50	R	R
21.	Barge board joiner 80x200mm SABS	Each	50	R	R
22.	Fascia board joiner 10x225mm SABS	Each	50	R	R
SUB-TOTAL					R
VAT AMOUNT @15%					R
DELIVERY COST					R
TOTAL BID PRICE (ALL APPLICABLE TAXES INCLUDED)					R

- Required by:

Department of Water and Sanitation

- At:

Tzaneen Area Office

- Brand and model

.....

- Country of origin

.....

- Does the offer comply with the specification(s)? *YES / NO

- If not to specification, indicate deviation(s)
.....

.....

- Period required for delivery

*Delivery: Firm / not firm

- Delivery basis
.....

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

** "all applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

*Delete if not applicable



BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest ¹ in the enterprise, employed by the state?

YES/NO

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

¹ The power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution?

YES/NO

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

YES/NO

2.3.1 If so, furnish particulars:

.....
.....

1. DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium **2** will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the

2 Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....

Signature

.....

Date

.....

Position

.....

Name of bidder



**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT
REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

(delete whichever is not applicable for this tender).

a) The applicable preference point system for this tender is the 80/20 preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
TOTAL POINTS FOR PRICE AND SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) “**tender**” means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) “**price**” means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) “**rand value**” means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) “**tender for income-generating contracts**” means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) “**the Act**” means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80 \left(1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender.
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of:
- an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system, then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such. Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Who are women	5	
Who has disability	5	
Who is a youth	5	
Location of enterprise (local equals province)	2	
B-BBEE status level contributions from level 1 to 2 which are EME or QSE	3	
TOTAL	20	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process.
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct.
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation.
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

.....

DATE:

.....

ADDRESS:

.....



water & sanitation

Department:
Water and Sanitation
REPUBLIC OF SOUTH AFRICA

DESCRIPTION OF GOODS/SERVICES

SUPPLY AND DELIVERY OF GALVANIZED GUTTERING MATERIAL FOR REPAIR AND DO MAINTENANCE ON STRUCTURES AND BUILDINGS AT SCHEMES THAT ARE REPORTING UNDER THE TZANEEN AREA OFFICE WITHIN NORTHERN OPERATIONS

SUMMARY OF SPECIFICATION

No.	Specification	Unit	Quantity
1.	Corner SQ internal galvanized 100x75x0.4mm SABS	Each	50
2.	Corner SQ external galvanized 100x75x0.4mm SABS	Each	50
3.	Down pipe shoe crimped galvanized 2700x100x75x0.4mm SABS	Each	50
4.	Down pipe SQ galvanized 2700x100x75x0.4mm SABS	Each	50
5.	Gutter bracket perline 100x75mm SABS	Each	100
6.	Down pipe shoe SQ galvanized 2700x100x75x0.4mm SABS	Each	50
7.	Gutter galvanized down pipe square SABS	Each	50
8.	Gutter galvanized SQ full length 100x75x0.3mmx6.6m SABS	Each	50
9.	Gutter joiner SABS	Each	50
10	Gutter offset galvanized 460x100x75x0.4mm SABS	Each	50
11	Gutter offset galvanized 600x100x75x0.4mm SABS	Each	50
12	Gutter outlet galvanized 100x75x0.4mm SABS	Each	50
13	Gutter SQ stop end with SQ outlet galvanized 100x75x450mm SABS	Each	50
14	Gutter SQ with outlet SQ SABS	Each	50
15	Stop end galvanized 0.4mm SABS	Each	50
16	Square holderbat spike galvanized SABS	Each	100
17	Gutter bolt and nut 6x16mm SABS	Each	200
18	Fascia board white 3000x10x150mm SABS	Each	50
19	Barge board white 3000x80x200 SABS	Each	50
20	Fascia board corner 10x150mm SABS	Each	50
21	Barge board joiner 80x200mm SABS	Each	50
22	Fascia board joiner 10x225mm SABS	Each	50

CUSTODIAN OF THE REQUIRED GOODS OR SERVICES

DEPARTMENT OF WATER AND SANITATION
999 VOORTREKKER STREET
NEXT TZANEEN DAM WALL
TZANEEN AREA OFFICE
TZANEEN
0850

THE CO-ORDINATES OF THE DAM ARE 23°48'23.9"S, 30°09'28.9"E